Missouri Department of Health and Senior Services
Guidelines for Completing the Vision Exam Annual Report for Children Entering
Kindergarten or First Grade. One Report for Each School District.

Columns 2-7: Vision Exam Report

Column 2: Number of students starting school for the first time – Enter by grade (kindergarten and first grade). The target for first grade is a student entering school for the first time that has not attended public kindergarten. The total of columns 3, 4, 5, 6, and 7 should equal column 2.

Column 3: Number of students with identified vision problems prior to enrollment – Enter the number of students with positive findings on a vision exam prior to entering school. The student has a KNOWN vision deficit and under the care of a provider prior to the school enrollment procedure. Example: Student identified at age 2 with amblyopia and under treatment.

Column 4: Number of students with comprehensive vision exam – Enter the number of students receiving a comprehensive vision exam. This exam must meet the criteria for a comprehensive eye exam (refer to exam form). Students entered in column 3 should not be included in column 4.

Column 5: Number of students with an exam that does not meet the criteria for a comprehensive vision exam – Enter the number of students returning an eye exam form that does not meet the criteria for a comprehensive eye exam. A screening completed by an MD or DO as part of a physical exam does not meet the criteria for a comprehensive eye exam as described in the vision exam form.

Column 6: Number of students with parent objection to vision exam via an "opt out" form – Enter the number of students whose parent(s) request the child to be opted out of the exam. The "opt out" does not have to be on a specific opt out form but a written request opting their child out of the exam.

Column 7: Number of students with no response – Enter the number of students not returning an opt out form or the vision exam form.

Columns 8-10: Results of Professional Eye Exam

Column 8: Number of students with normal comprehensive vision exam – Enter the number of students returning a comprehensive eye exam form indicating a normal exam.

Column 9: Number of students with positive findings – Enter the number of students with a positive finding for the first time. The exam report indicates a diagnosis of amblyopia, myopia, etc; and/or recommended treatment. Do not enter students with a known vision deficit under the care of a professional eye care provider (those entered in column 3). Columns 8 and 9 should equal column 4.

Column 10: Number of students with positive findings and no resources for correction or treatment – Enter the number of students with no resources for treatment or correction but positive findings noted on the exam form. Include students if the parent and school are unable to find resources to provide the treatment and/or glasses for the child. This would be the number of children NOT served.

Comments – Use this section to make additional comments or explanations.